

## **Day of Coordination**

This level of assistance is for the bride that has completed all of the planning, design, and vendor selections one month or more in advance. All this bride needs is a professional wedding coordinator to step in and tie her vision together. We use the information that you provide us to make sure your event goes exactly as you've planned. This option includes the following services:

- 2 Hour of consultation one month before the wedding.
- Create wedding day Itinerary.
- Organize and structure wedding processional.
- Confirmation on vendor arrangements.
- Attend final walk through at venue(s)
- Up to 15 hours of onsite directing/ coordination for wedding, rehearsal and reception (which includes):
  - Arriving early to supervise/ assist vendors in delivery and set up.
  - Coordinating the rehearsal, wedding ceremony, and reception.
    Facilitate timing in accordance with the itinerary (formal introductions, cake cutting, etc.).
  - Bring the "Bridal Lifesaver Kit."
  - Assist in gathering gifts, personal items, clothing and décor, etc. after the event.
  - Supervise event load-out/ teardown.

We know that achieving the perfect wedding requires many months of planning, many miles of travel, and many challenges to stay within a budget. With ASTON Affairs, we have created a unique "All-Inclusive" pricing that lets you know your exact costs up front.

We hope you find it easy to plan your wedding with us and thank you for considering ASTON Affairs

